



Budget Form

Applicant Institution: *Gettysburg College*

Project Director: *Jonathan D. Amith*

Project Grant Period: *07/01/2015 through 12/31/2016*

[click for Budget Instructions](#)

	Computational Details/Notes	(notes)	Year 1	(notes)	Year 2	(notes)	Year 3	Project Total
		12 mos.	07/01/2015- 06/30/2016	6 mos.	07/01/2016- 12/30/2016		01/01/20__- 12/31/20__	18 months
1. Salaries & Wages								
Project Director (Jonathan D. Amith)	Academic Year Salary \$72,000	1%	\$720	1%	\$360	%		\$1,080
		%		%		%		\$0
		%		%		%		\$0
		%		%		%		\$0
		%		%		%		\$0
		%		%		%		\$0
2. Fringe Benefits								
Project Director		29%	\$209		\$104			\$313
								\$0
3. Consultant Fees								
								\$0
4. Travel								
NEH planning meeting			\$186					\$186
								\$0
5. Supplies & Materials								
								\$0
6. Services								

Database development and web design (Civic Actions contractor)			\$18,000		\$9,500		\$27,500
7. Other Costs							\$0
8. Total Direct Costs	Per Year		\$19,115		\$9,964		\$0
9. Total Indirect Costs							
a. 55% of Project Director compensation	Per Year		\$396		\$198		\$0
10. Total Project Costs	(Direct and Indirect costs for entire project)						\$29,673
11. Project Funding	a. Requested from NEH						Outright: \$29,673
							Federal Matching Funds: \$0
							TOTAL REQUESTED FROM NEH: \$29,673
	b. Cost Sharing						Applicant's Contributions: \$0
							Third-Party Contributions: \$0
							Project Income: \$0
							Other Federal Agencies: \$0
							TOTAL COST SHARING: \$0
12. Total Project Funding							\$29,673

Total Project Costs must be equal to Total Project Funding ----> (\$29,673 = \$29,673 ?)

Third-Party Contributions must be greater than or equal to Requested Federal Matching Funds ----> (\$0 ≥ \$0 ?)

Budget Narrative

1. Salaries

Amith (PI) is budgeted at only a token sum of \$720 per year, representing 1% of a yearly wage of \$72,000 consistent with wages for an academic of his experience at an institution of higher learning. During the 18-month course of the project Amith receives income at 67% FTE from three grants that he is receiving for ethnobotanical research in the Sierra Nororiental de Puebla from the National Endowment for the Humanities, the National Science Foundation (Documenting Endangered Languages), and the Endangered Language Documentation Programme (School of Oriental and African Studies, London) as well as minor support he is receiving for research on Yoloxóchtitl Mixtec from the National Science Foundation (Documenting Endangered Languages). It is important to note that the output from these projects (traditional ecological knowledge: the nomenclature, classification and symbolic and economic use of local flora and fauna, including transcribed and translated digital recordings of native natural historians speaking in their own language) constitutes an input for the present project. Amith will oversee the present project, providing a link between the substantive content and the digital architecture and web presentation to be carried out by Civic Actions.

Remy (co-PI for digital technologies) is a fully salaried employee of Gettysburg College and the present project falls within the purview of his job responsibilities. He will perform a coordinating and oversight role to the development of the database and web presence by Civic Actions.

3. Travel

Budgeted travel is limited to funds for a one-day trip to Washington, DC (no overnight) covering mileage for transportation (160 miles x .56 = \$89.60), parking (\$25) and meals and incidental expenses (\$71) totaling \$186.

6. Services

A flat fee of \$27,500 is budgeted for work in database and web design to Civic Actions. Details of nature of this work are in the project narrative and letter of commitment.

NOTE to NEH: Gettysburg College recently renegotiated its rate with the Federal Government at campus rate 55% and off-campus rate 24%. The letter will not be available till late September. In lieu of this letter here is the email correspondence

From Richard Rosenberg: Director of Foundation and Faculty Development

Jonathan: Here's the email I promised earlier with the new indirect cost information. Our campus rate is 55%, off campus is 24%. The official letter will not be available for two weeks. Our negotiator is Michael Leonard at 212-264-4301. The agency can contact him directly to confirm the new rate. You should probably check in with an NEH program officer to find out how this should be represented in your DH proposal since we will not have the letter in time to submit on the 10th. Rick

Rick Rosenberg
Gettysburg College

From: Christine Hartman
Sent: Thursday, September 04, 2014 3:58 PM
To: Richard Rosenberg; Sharon Kuhn
Cc: Basiliki Slaybaugh
Subject: RE: New Indirect Cost Rate 6/1/14 - 5/31/19

Yes, the rate is effectively immediately. Our negotiator indicated if we are asked for substantiation prior to receiving the letter in 2 weeks, we can contact him directly. Sharon has his contact info.
Many thanks

Christine M. Hartman, CPA
Director of Financial Services/Controller

Gettysburg College
300 North Washington St.
Gettysburg, PA 17325

717-337-6276

From: Richard Rosenberg
Sent: Thursday, September 04, 2014 3:42 PM
To: Sharon Kuhn
Cc: Basiliki Slaybaugh; Christine Hartman
Subject: FW: New Indirect Cost Rate 6/1/14 - 5/31/19

Hi Sharon,

Please send a copy of the indirect cost letter when it arrives. Is the new rate effective immediately? We have a number of proposals now in process.

Thanks,
Rick

Rick Rosenberg
Gettysburg College

From: Christine Hartman
Sent: Thursday, September 04, 2014 2:50 PM
To: Richard Rosenberg; Robert Bohrer; Rhonda Good; Jack Ryan; Laura Runyan; Basiliki Slaybaugh; Kristin Stuempfle
Cc: Daniel Konstalid; Christopher Zappe; Christopher Delaney; Matthew Price; Sharon Kuhn; Sharon Dayhoff
Subject: New Indirect Cost Rate 6/1/14 - 5/31/19

Dear Grants Team,

Last fall we submitted the indirect cost rate proposal which yielded a rate of 55% on campus and 24% off campus.

After continued follow up with the Dept. of Health and Human Services (DHHS), our proposal was accepted today as presented. The rate will be in effect through 5/31/19. The next calculation proposal will be due 11/30/18. (This represents an extension in rate period from 3 years to 5 years.)

Although the new rate represents a decrease from the prior period's cost rates of 62% on campus and 28% off campus, the new rate is more in line with the College's historical rates.

Our rate agreement should arrive in two weeks. Please advise Sharon Kuhn if you would like a copy for your records.

Many thanks,

Christine M. Hartman, CPA
Director of Financial Services/Controller

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300 North Washington St.
Gettysburg, PA 17325

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