



# Sample Budget Form

Applicant Institution: *School of Hard Knocks*

Project Director: *Hugh Manatees*

Project Grant Period: *01/01/2015 through 12/31/2017*

[click for Budget Instructions](#)

	Computational Details/Notes	(notes)	Year 1	(notes)	Year 2	(notes)	Year 3	Project Total
			01/01/2016- 12/31/2016		01/01/2017- 12/31/2017		01/01/2018- 12/31/2018	
<b>1. Salaries &amp; Wages</b>								
Project Director (Hugh Manatees)	Academic Year Salary: \$50,000 (yr1); \$51,000 (yr 2); \$52,000 (yr3)	15%	\$7,500	15%	\$7,650	15%	\$7,800	\$22,950
Co-Project Director (Anne Thropology)	Academic Year Salary: \$100,000	20%	\$20,000	10%	\$10,000	10%	\$10,000	\$40,000
		%		%		%		\$0
		%		%		%		\$0
		%		%		%		\$0
		%		%		%		\$0
<b>2. Fringe Benefits</b>								
Project Director		24%	\$1,800		\$1,836		\$1,872	\$5,508
Co-Project Director		10%	\$2,000		\$1,000		\$1,000	\$4,000
<b>3. Consultant Fees</b>								
Web Designer	\$90/day	60 days	\$5,400	10 days	\$900	10 days	\$900	\$7,200
<b>4. Travel</b>								
Co-Project Director	2-day trip to Library of Congress (Chicago to DC Air: \$600; per diem: \$135x 2days)		\$870					\$870
Project Director	1-day trip to Library of Congress (Chicago to DC Air: \$600; per diem: \$135x 1day)						\$735	\$735
<b>5. Supplies &amp; Materials</b>								

Padded envelopes	\$2.00 each	100	\$200	5	\$10	5	\$10	\$220
<b>6. Services</b>								
Postage	Each envelope is \$3.00	100	\$300	5	\$15	5	\$15	\$330
<b>7. Other Costs</b>								
GPS Units for Dig Site	2 @ \$1100 each		\$2,200					\$2,200
<b>8. Total Direct Costs</b>								
	Per Year		\$40,270		\$21,411		\$22,332	\$84,013
<b>9. Total Indirect Costs</b>								
a. rate: 25% of modified total direct costs; b. Federal Agency: NSF c. Date of agreement: 1/3/2012	Per Year		\$10,068		\$5,352		\$5,583	\$21,003
<b>10. Total Project Costs</b>								
(Direct and Indirect costs for entire project)								\$105,016
<b>11. Project Funding</b>								
<b>a. Requested from NEH</b>			Outright:				\$44,000	
			Federal Matching Funds:				\$10,000	
			<b>TOTAL REQUESTED FROM NEH:</b>				<b>\$54,000</b>	
<b>b. Cost Sharing</b>			Applicant's Contributions:				\$41,016	
			Third-Party Contributions:				\$10,000	
			Project Income:				\$0	
			Other Federal Agencies:				\$0	
			<b>TOTAL COST SHARING:</b>				<b>\$51,016</b>	
<b>12. Total Project Funding</b>								<b>\$105,016</b>

Total Project Costs must be equal to Total Project Funding ----> ( \$105,016 = \$105,016 ?)

Third-Party Contributions must be greater than or equal to Requested Federal Matching Funds ----> ( \$10,000 ≥ \$10,000 ?)